## ADMINISTRATIVE STAFF ORGANIZATION

## BOARD POLICY

The Superintendent shall organize the administrative staff in a manner that best supports the educational program through efficient operations, effective communications and direct assistance to schools.

(cf. 2110 - Superintendent Responsibilities and Duties)
(cf. 4300 - Management, Supervisory and Confidential Personnel)

The Superintendent shall maintain a current district organization chart which designates lines of primary responsibility and the relationships between all district positions. Lines of responsibility shall in no way prevent staff members at all levels from collaborating, communicating and cooperating to develop the best possible programs and provide efficient services.

The Superintendent or designee may adjust staff responsibilities temporarily or permanently as needed to accommodate the workload and/or individual capabilities.

Legal Reference:
EDUCATION CODE
35010 Control of district; prescription and enforcement of rules
35020 Duties of employees fixed by governing board
35035 Powers and duties of superintendent

Management Resources:
WEB SITES
CSBA: http://www.csba.org
ACSA: http://www.acsa.org

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